

Government of Punjab
Department of Rural Development and Panchayats
(Special Programme Branch)

To

All the:

- 1) Deputy Commissioners;
- 2) Additional Deputy Commissioner-cum-
Chief Executive Officer, Zila Parishads ,
in the State.

Memo No.4/36/2003-SP-2/6838

Dated: 31.8.2003.

Subject:- Rajiv Gandhi Pendu Jan Sehat Kalyana Yojna-Guidelines.

The people living in villages especially poor and belonging to backward classes go to the open places for defecation. This activity is not good for health of the people and environmental point of view and also against the honour and dignity of humanity specially women and children. The most people belonging to Scheduled Castes and backwards classes are affected as most of them do not own land. For this purpose the Government has decided to construct the individual house hold latrines in Houses. The following guidelines may be kept in view while implementing the above scheme:-

- 1) The name of the scheme will be Rajiv Gandhi Pendu Jan Kalyan Yojna.
- 2) The schemes will be implemented in all the villages of the State. During 2003 the following categories will be given the priority:-
 - (a) The villages where elections were held unanimously. The incentive amount of Rs.2.00 lacs of those villages will be spent on this scheme.
 - (b) The villages where the Sarpanch (Women/Men) belongs to scheduled castes.
 - (c) The villages where the Sarpanch is women (General category)
 - (d) The village of religious/historical importance and the villages resident of which took important part in the war of Independence, laid his life or lost his organ during Indo-Pak, Indo-China/Kargil war, the villages whose inhabitant had won prize in National/International Sports or had gained special achievement with which the name of the State of Punjab is proud of.
 - (e) The villages with 100% Scheduled Castes population.

(f) The villages which were already selected under the Integrated Rural Development Programme.

3) Where the problem of water logging do not exist the Drawing No.1 will be used. The estimated cost for construction of one unit will be Rs. 5200/-. The Drawing No.2 will be used in the villages effected by Sem (Water logging) the cost of which will be Rs.5900/-. Block latrines will be (minimum 6 units) constructed on the Panchayat land and the estimated cost for one block (6 Units) will be Rs.80,000/-

4) All the beneficiaries except BPL families will contribute a sum of Rs.1000/- per unit in cash or kind. If the beneficiaries is enable to contribute an amount of Rs.1000/- he can arrange mason or can work himself or can engage some relative for construction of latrines.

5) The villages whose annual income from all sources is upto 1.00 lacs or more, in that villages the Gram Panchayat will pay Rs.1000/- from Gram Panchayat Fund for the beneficiaries and deposit with Executive Engineer (Panchayati Raj). For such units a sum of Rs.3200/-only will be spent by the Government. If some Panchayat fails to do so then strict action against them will be initiated under the Punjab Panchayati Raj Act, 1994.

6) The latrines will be constructed in the varandah's of the houses of the beneficiaries and if the beneficiary has Pucca House and wants the construction on the roof than he can do the same. If the beneficiaries does not have land than the construction will be carried out in Block (minimu 6 Units) on the Gram Panchayat land. If the suitable land is not available with the Gram Panchayat then the Panchayat can exchange the land with desiring people with the approval of Director Rural Development and Panchayats. If the land by transfer is not possible than the Gram Panchayat can purchase the land out of the Gram Panchayat Fund. If funds are not available with the Panchayat then the proposal can be sent to the District Purchase Committee. Such land should be les than 0.5 K.M away from the population. In such cases the funds will be provided by the Government.

The Chariman of District Land Purchase Committee will be Deputy Commissioner of the District. The District Development and Panchayat Officer, Block Development and Panchayat Officer (concerned) and Tehsildar/Naib Tehsildar will be memebrrs. In addition the concerned Chairman of the Panchayat Samitis will also be member of this committee.

7) The beneficiaries will be selected in the special meeting of the Gram Sabha in the presence of the Block Development and Panchayat Officer/S.E.P.O./Panchayat Officer. A copy of the selected beneficiaries will be sent immediately to the Executive Engineer (Panchayati Raj) through Panchayat/Block Development and Panchayat Officer.

8) If the latrines are constructed as Community Block on Panchayat land then a unit will be allotted to the beneficiary on permanent bases. A sum of Rs.1000/- will also be paid by the beneficiary family in cash or in labour for construction of Block latrines.

9) If 5 or more beneficiaries make a written request to the Gram Panchayat to construct latrines in their houses through Panchayat then the Panchayat can construct the latrines at its own level. If Panchayat is not willing to do so than the Engineering Wing of the Department will construct the latrines and hand over to the beneficiaries. If the Panchayat wants to construct the latrines at its own level then it shall pass resolution and hand over copy of the resolution to the Block Development and Panchayat Officer/Executive Engineer Panchayati Raj and in such cases the funds will be handed over to the Panchayat by the Executive Engineer (Panchayati Raj).

10) No contribution will be taken from the BPL families and Government will pay the whole amount for such beneficiaries for construction of latrines.

11) 5% beneficiaries belonging to other economically weaker sections (not belonging to schedules Castes) who can not construct latrine at their own level can also be selected from every village. A sum of Rs.1000/- as contribution will be taken from such beneficiaries and a sum of Rs.4200/- will be paid by Panchayat/Government. The selection of such beneficiaries will be made by the Gram Sabha from very poor families.

12) The responsibility for the cleanliness and maintenance of the Toilets will be of the beneficiary family.

13) The responsibility for and cleanliness maintenance one a year of Septic Tank, and Soakage Pit once a year will be of the concerned beneficiary family.

14) If any clarification in the above guidelines is required then for such clarification the Director Rural Development and Panchayats will be competent authority.

15) The Additional Deputy Commissioner (Dev.) will supervise the scheme himself. The difficulties being faced by the field staff in implementation of the scheme on war footing will be disposed of personally by the Additional Deputy Commissioner (Dev) by taking personal interest. The fortnightly report about the construction of Toilets will be supplied on 1st and 16th of every month to the Director Rural Development Panchayats till the work of construction of Toilets is not completed in the whole of Punjab.

16) The responsibility for supervision of the latrines in the Punjab will be of the Executive Engineer (Panchayati Raj). They will get the construction of Latrines Blocks in the villages within three month from the receipt of funds. The inspection of latrines will be done 100% by the S.D.O(PR) and J.E. (PR) and

minimum 25% will be carried out by the Executive Engineer (Panchayati Raj) personally. If the construction of individual latrines is got through Panchayats then they will maintain the record (MBs. ect) according to rules.

17) The responsibility for implementation and keeping the complete record of this scheme at District level will be of the Executive Engineer (Panchayati Raj) who will supply their reports to the Superintending Engineer (Panchayati Raj). Superintending Engineer (Panchayati Raj) will supply the consolidated report fortnightly for the information of the Higher officers/Minister through Director Rural Development and Panchayats.

18) The accounts of this scheme at District level will be maintained through Executive Engineer (Panchayati Raj). The accounts of the contributions collected from beneficiaries will also be maintained by the Executive Engineer (Panchayati Raj).

19) The necessary drawings/Design will be made available by the Superintending Engineer (PR) to Executive Engineer (PR) who will be responsible for supplying the same to field officials and Panchayats.

20) The drawing for latrines supplied earlier will supercede with the drawing now enclosed. Hence the drawing supplied now will be in force.