

The Punjab Village Panchayat Works Rules, 1952

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1. Short title and commencement.-(i) These rules may be called the Punjab Village

Panchayat Works Rules, 1952.

(ii) They shall come into force at once.

2. Definition.-In these rules, unless a different intention appears from the subject or context, the expression:-

(a) "Sanitary Engineer" means the Engineer appointed by Government to the Sanitary Board and includes an Engineer for the time being discharging the duties of that office;

(b) 'Sanitary projects' and "Sanitary Works", respectively, include all projects and works connected with-

(i) the collection, storage, protection, supply distribution and regulation of water for drinking and bathing;

(ii) drainage, sewerage; or

(iii) the regulation of the sanitation of public ways, public open spaces, lodging house, sarais and other public places;

(c) "Water supply" includes improvement of wells and digies and also installation of hand pumps and tubewells, putting in bucket ropes, chains, etc;

(d) "Administrative approval" is the formal acceptance by the authority concerned of a proposal to incur expenditure on a work initiated by or connected with the requirements of Village Panchayats;

(e) "Technical sanction" is the sanction of the competent authority empowered by these rules to a proper detailed estimate of the cost of the work of construction concerning the Village Panchayats;

(f) "Original works" includes-

(i) all new constructions, whether of entirely new works or additions and alterations existing works;

(ii) all repairs to newly purchased or previously abandoned works which are necessary in order to bring into use;

(g) "Government" means the Government of the State of Punjab;

(h) "Director" means the Director of Panchayats, Punjab;

3. Public works. - (i) Subject to the provision made hereafter no work original or otherwise shall be undertaken out of the fund of the Panchayat without formal resolution of the panchayat sanctioning the expenditure to be incurred on such work.

(ii) Limitation of Panchayat's powers of administrative approval - No original work shall be undertaken by Panchayat if it involves an expenditure of more than Rs. 5000/- and Rs. 2,500/- in case of a residential building, without the administrative approval of the Director.

(iii) If the proposal's expenditure exceeds Rs.10000/ the administrative approval of the Sanitary Board in case of Sanitary work and the Government in the Local Government Department in case of other works shall be obtained.

(iv) Before according such administrative approval the approval the authority concerned shall satisfy itself that necessary grant-in-aid from Government has been placed at the disposal of the Panchayat and that funds equal to an amount approved by the authority according to the technical sanction are likely to be forthcoming annually for maintenance after completion of the work.

4. Administrative approval.-(i) In cases other than those provided for by Rule 3, no original work shall be undertaken by a Panchayat until administrative approval has been accorded to the work by a formal resolution of the Panchayat.

(ii) Whenever the alignment of the new road, etc., which passes close to or involves any alteration to, or diversion to, or diversion of pre-existing railways or interferes with any works or land appertaining thereto as also the land held by the Government of India. Defence Department, for military cantonment or encamping purpose, the written consent of the authorities in charge of such railways or such lands to the proposed construction of the new road, etc., shall be obtained through the Director before any works thereon is taken in hand.

5. Technical sanction.-(i) No original work shall be taken by Panchayat if it involves an expenditure of more than Rs. 5000 or Rs. 2,500/- in the case of a residential building, unless the technical sanction of the competent authority has been obtained as provided in sub-rule (ii).

(ii) The authority competent to grant technical sanction for an original work shall be-

- (a) in case of sanitary work the Superintendent Engineer, Punjab Health Circle; and
- (b) in the case of any other work, Superintendent Engineer, Punjab Health Works Department, Building, and Roads Branch.

(iii) The Panchayat shall be bound during the execution of a work falling under sub-rule (i) or sub-rule to give effect to all modifications and to conform to condition imposed by the sanctioning authority with regard to such work.

6. Revised administrative approval.- If the detailed estimate of project when prepared exceed the amount administratively approved by 5 per cent or more, or it becomes apparent during the execution of any work that the amount administratively approved will be exceeded by 10-25 per cent or the amount of the technical sanction will be exceeded by 5 per cent or more owing to increase of rates or other causes, the revised administrative approval of the Director to the increased expenditure shall be obtained without delay. Similarly, revised administrative approval shall be obtained to important modifications of the proposal originally approved, even though the cost thereof may be covered by savings on other items.

7. Preparation of preliminary plans, etc. - Preliminary surveys, plans, specifications and estimates for works to be executed from funds placed at the disposal of the Panchayat from grants-in-aid given by Government shall be prepared by the Panchayat Officer (Technical).

8. Measurement of Works. - The measurement of work done shall be recorded in a measurement book maintained by the Block Overseer as required by paras 5-6 and 4-7 of the Public Works Department Code, who shall also record the completion certificate

in respect of works executed wholly or partly from the Government grants. The work outside Block shall be attended to by the Block Overseer, of the adjacent Block whom the Director of Panchayats so directs.

9. Completion Certificate. – A copy of completion certificate will be forwarded to Director and another to the same shall be forwarded to Panchayat by whom it shall be kept in record and produced for audit.