

**Government of Punjab**  
**Department of Rural Development and Panchayats**  
**Vikas Bhawan, Sector 62, SAS Nagar**

**Requirement of Consultants for Technical Support to Gram Panchayats**

Applications are hereby invited from the retired JE/AE/SDO of Rural Development and Panchayats Department, Public Work Department (B&R), Punjab Mandi Board, Department of Water Supply and Sanitation and Department of Local Government who have unblemished service record, for appointment as Consultant for Technical Support to Gram Panchayats in the Blocks of Rural Development and Panchayats on contractual basic.

**Initial Period of Contract:** Six months from the date of appointment or up to age of 65 years whichever is earlier

The contract is initially for a period of six months which can be extended on mutual consent subject to the condition that candidate is less than 65 years of age.

**Honorarium:** Rs 20000/- per month

**Job Responsibilities:** As per duties of JEs in the department which are summarized as below:

- 1 To provide Technical Assistance/Guidance to PRIs namely Gram Panchayat, Panchayat Samiti, Zila Parishad as the case may be.
- 2 To prepare Estimates for PRIs works including MGNREGA works.
- 3 To sanction estimate of PRIs works as per prevailing powers in the Rural Development and Panchayats Department.
- 4 To record Measurement of PRI works in the MB, completing accounts and finalising same for issuance of Utilization Certificates.
- 5 To prepare and present estimates and measurement books to SDO (PR) as and when required or ordered for sanctioning and pre-audit.
- 6 To facilitate Rural Development officials in conducting enquiries/assessments entrusted to the Department.
- 7 The responsibilities with respect to development works shall be governed by the duties defined for JEs in PWD Manual of Orders, Panchayati Raj Public Work Account Rules, MGNREGA guidelines which are already in Public Domain.

**Submission of Application Form:** The prospective candidates should apply on simple paper giving their credential to the concerned Superintending Engineer, Panchayati Raj as per detail below:

- a) For the blocks falling in Bathinda, Faridkot, Fazilka, Ferozepur, Mansa Moga and Sri Muktsar Sahib, application forms are to be submitted to:

Superintending Engineer,  
Panchayati Raj Circle,  
Zila Parishad Building,  
Bathinda.  
Tel: 0164-5000593  
Email: seprcbti@gmail.com


- b) For the blocks falling in Amritsar, Gurdaspur, Hoshiarpur, Jalandhar, Kapurthala, Pathankot SBS Nagar and Tarn Taran, application forms are to be submitted to:

Superintending Engineer,  
Panchayati Raj Circle,  
Zila Parishad Building,  
Jalandhar.  
Tel: 0181-2233169  
Email: seprcjalandhar@gmail.com

- c) For the blocks falling in Barnala, Fatehgarh Sahib, Ludhiana, Patiala, Roop Nagar, Sangrur and SAS Nagar, application forms are to be submitted to:

Superintending Engineer,  
Panchayati Raj Circle,  
Vikas Bhawan,  
SAS Nagar  
Tel: 0172-2231100  
Email: seprcsas@gmail.com

**The prospective candidates can apply for this job on first come first serve basis till April 7, 2021.**

  
Chief Engineer  
Panchayati Raj, Punjab  
SAS Nagar.